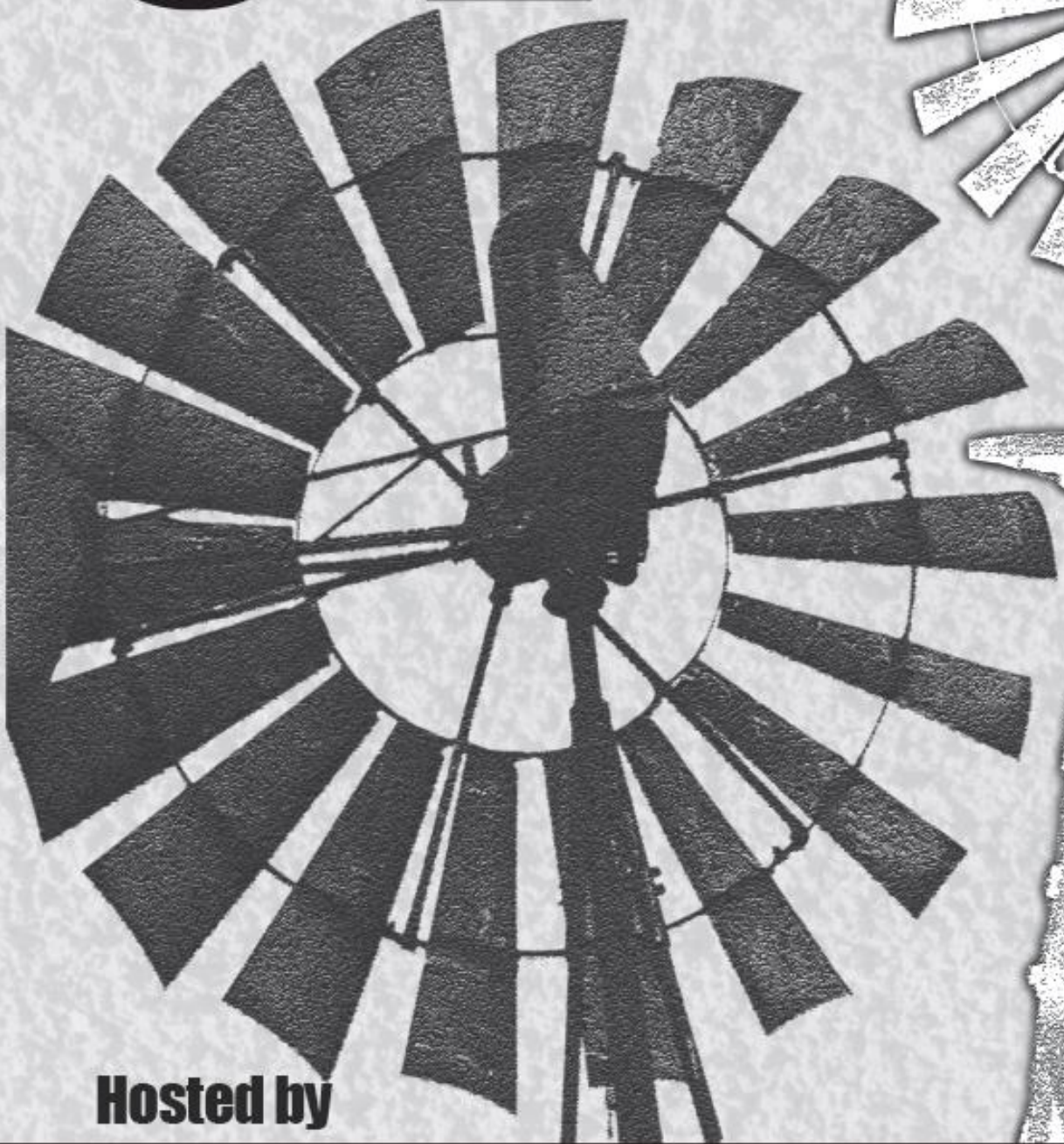
UIL 2024 Spring Meet Handbook

Region 1, Conference A



Hosted by

SOUTH PLAINS COLLEGE

2024
Regional Spring Meet Handbook

Region I,
Conference A
Spring Schedule

Academic Contests
April 26, 2024

Boys' and Girls' Tennis Tournament
May 8-9, 2024

Boys' and Girls' Golf Tournament
April 15-16, 2024

Boys' and Girls' Track and Field Meet
April 19-20, 2024

South Plains College
Levelland, Texas

SOUTH PLAINS COLLEGE

Congratulations on advancing to the Regional Meet and welcome to the campus of South Plains College. We are pleased to host the 2024 Region I-A UIL academic and athletic meets. This is SPC's 52nd year to host one or more of these events, and we are happy to have you on campus as an honored guest.

We recognize that you and your students have invested a great deal of time, energy, and talent to advance to this level of competition. Our contest directors in both academic and athletic competitions have made a special effort to prepare for your participation on the regional level. It is our goal that you find the competition exciting, the people and facilities supportive of each event, and the contests fair.

While you are on campus, I hope you will take time to tour our campus and become better acquainted with the excellent educational programs we offer. General information about South Plains College will be available in the Student Center during the academic meet for interested students planning their college education. If the Director General, Lynne Cleavinger, or I can do anything to make your visit to South Plains College more enjoyable, please let us know.

Once again, congratulations and best wishes for success in each contest.

Sincerely,

Robin Satterwhite, Ed.D.
President

The Regional Meet Directory
Region I, Conference A

Regional Directors

Regional Director General	Dr. Lynne Cleavinger lcleavinger@southplainscollege.edu	806-716-2380
Regional Academic Director	Dr. Lynne Cleavinger lcleavinger@southplainscollege.edu	806-716-2380
Regional Athletic Director	Roger Reding rreding@southplainscollege.edu	806-716-2220

Academic Contest Directors

Accounting	Lauren Gregory lwgregory@southplainscollege.edu Donovan Kauffman dkauffman@southplainscollege.edu	806-716-2249 806-716-2909
Calculator Applications	Josh Keneda jkeneda@southplainscollege.edu Kensey Thompson kthompson@southplainscollege.edu	806-716-4036 806-716-4886
Computer Applications	Jesse Day jday@southplainscollege.edu Charlene Perez cperez@southplainscollege.edu	806-716-2255 806-716-2253
Computer Science	Dr. Don Pathirage dpathirage@southplainscollege.edu	806-716-2666
Current Issues & Events	Kristi Barker kbarker@southplainscollege.edu	806-716-4651
Journalism	Charlie Ehrenfeld cehrenfeld@southplainscollege.edu Margaret Kirby mkirby@southplainscollege.edu	806-716-2451 806-716-2451
Informative Speaking	Rebecca Greene rgreene@southplainscollege.edu Hilary Nixon hnixon@southplainscollege.edu	806-716-2445 806-716-2805
Lincoln-Douglas Debate	Krisha Hoelscher khoelscher@southplainscollege.edu	806-716-2244

Literary Criticism	Camy Brunson crbunson@southplainscollege.edu	806-716-4691
Mathematics	Jerod Clopton jclopton@southplainscollege.edu	806-716-2738
Number Sense	Leah Chenault lchenault@southplainscollege.edu	806-716-2740
Persuasive Speaking	Drew Vierling avierling@southplainscollege.edu	806-716-4649
Poetry Interpretation	Lissa Sharp lsharp@southplainscollege.edu	806-716-2573
Prose Interpretation	Dr. Erika Warnick ewarnick@southplainscollege.edu	806-716-2238
Ready Writing	Patti Thompson pthompson@southplainscollege.edu	806-716-2438
Science	Aaron Greene agreene@southplainscollege.edu	806-716-2970
Social Studies	Dr. Scott Buchanan sbuchanan@southplainscollege.edu	806-716-2456
Spelling & Vocabulary	Wendy Esch wesch@southplainscollege.edu	806-716-2446

Athletic Contest Directors

Tennis	Roger Reding rreding@southplainscollege.edu	806-716-2220
Golf	Roger Reding rreding@southplainscollege.edu	806-716-2220
Track	Erik Vance evance@southplainscollege.edu	806-716-2621

Official District Alignments
Region I, Conference A
Academics, Golf, Tennis and Track & Field

District 1
Briscoe Fort Elliot
Darrouzett
Follett
Lefours
McLean
Miami
Wheeler Kelton

District 2
Claude
Groom
Hedley
Silverton
Turkey Valley
White Deer

District 3
Adrian
Channing
Hartley
Pringle-Morse
Texline
Wildorado

District 4
Canyon Midway Alt.
Earth Springlake
Happy
Hart
Kress
Lazbuddie
Nazareth

District 5
Afton Patton Springs
Guthrie
Jayton
Matador Motley Co.
Paducah
Spur

District 6
Crosbyton
Gail Borden County
Lorenzo
O'Donnell
Petersburg
Southland
Wilson

District 7
Amherst
Anton
Cotton Center
Meadow
Morton
Whiteface
Whitharral

District 8
Ackerly Sands
Lamesa Klondike
Lenorah Grady
Loop
Welch Dawson
Wellman-Union

Welcome to South Plains College

South Plains College is pleased to host the 2024 Region I Conference A Spring Meet Contests of the University Interscholastic League. We hope to assist all participating schools in having a successful meet. The administration, faculty, and staff extend to you a warm SPC welcome!

GENERAL INFORMATION

Contest Results and Awards

Results of all academic contests will be posted in the Technology Center lobby outside of the hospitality room. Medals, certificates, plaques, and trophies will be distributed in the headquarters office in the Student Services building across from SS102 and may be picked up after results are verified and posted. Results will be posted on the state UIL website.

All athletic medals, plaques, and trophies will be awarded at the site of the competition.

Students, their coaches and/or other school officials are urged to attend all verification periods and awards meetings. The UIL does not require Regional Meet Directors to contact winners who fail to pick up results and awards. Award packets will be mailed as a courtesy, but the Regional Site assumes no responsibility if packets do not arrive before the State Meet.

Emergency Numbers

Campus Police – 806-716-2396

Food Service

Lunch for contestants is provided as part of the entry fee for all academic contestants and academic coaches. It will be served in the Texan Dining Hall in the Student Center on Friday, April 26, 2024, between 11:00 a.m. and 1:30 p.m. A coach/representative from each school can pick up meal tickets in the headquarters office between 9:00 a.m. and 11:00 a.m. for their participants and coaches. To-go meal boxes will be available on request if time is an issue. Please discuss this with the SPC representative in the headquarters office.

The following locations will have items that can be purchased on the day of the contest:

- Snack Bar located in the Student Center.
- Coffee bar with specialty coffees and pastries/snacks in the Wheeler Science Center lobby.

Game Room

Pool, ping pong, and video games will be available in the Student Center Game Room.

Hospitality Room

A hospitality room with snacks and drinks for coaches and sponsors will be available in the Technology Center beginning at 8:00 a.m. during the academic meet. (See Food Service section above for lunch information)

A hospitality room for coaches and sponsors will be provided at the venue for all athletic events, excluding tennis.

Lost and Found
Lost items may be turned in to the Student Life Office located next to the Game Room. Individuals can claim a lost item in the Student Life Office if it has been turned in.

Meet Headquarters
Regional Meet Headquarters for the Academic Meet will be in the Dean of Students office (Student Services building across from SS102). The room will be open at 7:30 AM and remain open until all Meet activities are concluded. The meet headquarters phone number is 806-716-2379.

Parking
All parking lots will be available on a first come first serve basis. Please do not park in handicapped or emergency parking spaces without proper permits. Parking on the side streets is generally not allowed unless clearly marked.

Regional UIL T-Shirts
Souvenir t-shirts will be for sale at the track during the track meet.

Supplies and Souvenirs
The SPC Bookstore is in the Student Center Mall. The bookstore will be open from 8:00 AM to 4:00 PM and offers a variety of school supplies, caps, clothing, and gifts.

REGIONAL ACADEMIC ENTRIES, ALTERNATES AND SUBSTITUTIONS

Entries
The district academic meet director's online results constitute a school's official entry in the regional meet for contests advancing from the district meet.

Alternates
If a qualified contestant placing first, second or third is unable to participate in the regional meet, the qualifier's designated administrator shall notify the district academic meet director in writing. The district academic meet director shall contact the regional director as well as the next lower place finisher, who shall become qualified to represent the district. Once an alternate has been designated as a contestant, the original qualifier is not eligible to be reinstated unless the alternate cannot compete. Alternates who are not taking the place of an absent qualifier shall not be allowed to participate in the competition.

Substituting Team Members
If a qualified teammember is unable to participate, refer to Section 902 (h)(3) of the UIL Constitution.

QUALIFICATION. District winners in each contest qualify to the regional meet from each conference according to Section 902 of the constitution. Team members are eligible to compete for individual honors at each level, regardless of whether they advanced as a member of the team or as an individual.

REGIONAL ACADEMIC CHAMPIONSHIP. The school in each region with the highest total points for all regional level academic events shall be named the regional academic champion and awarded a trophy. Points shall be awarded according to Section902 of the constitution. No school shall be eligible for the regional academic championship that does not place in more than one event.

UIL No Show Policy
A list of absent contestants will be reported to the state UIL office from each academic event. It is vitally important that you notify the regional director in advance if a contestant will be unable to attend the regional competition.

Registration
On the day of the Regional Meet there will be NO registration headquarters. Coaches and sponsors areexpected to have students report to locations at the times listed in the *Regional Meet Handbook.* Each Contest Director will have a list of those eligible for that event and will call roll at the starting time of the event.

Accommodations
Students with disabilities that will require accommodation(s) under the terms of ADA/504 must file a request in the State UIL Office at least five days prior to the District Meet. The Regional Director's Office must be notified at least five working days prior to the day of the Regional Meet.The ADA liaison at South Plains College can be reached at 806-716-2529.

The Regional Meet
Schedule of Fees

Fees
To simplify the accounting procedure for the Regional Meet entry fees, the Spring Meet District Chairperson for each UIL district represented in the region should send **one** check to cover all the schools in the district. This one check covers the entry fees for both the academic events and the athletic events (golf, tennis and track). This does not cover the One-Act Play entries which are submitted to a separate entity. The district chairperson then asses each member school in the district according to each district's procedures.

Collection of Fees
District Directors please submit one payment for all regional charges payable to South Plains College by **May 15, 2024**. Mail payment to:

Dr. Lynne Cleavinger
South Plains College
Box 120
1401 S. College Ave.
Levelland, TX 79336.

ACADEMIC ENTRY FEES
- $2100 per district

ATHLETIC ENTRY FEES
- $4600 per district (cover tennis, golf and track & field)

TOTAL FEES PER DISTRICT: $6700

Academic Meet Schedule
Friday, April 26, 2024

EVENT	TIME	LOCATION
Accounting		
Prep Time	10:30 AM to 11:00 AM	Student Services 101 & 102
Test Time	11:00 AM to 1:00 PM	Student Services 101 & 102
Verification		Technology Center 109
Calculator Applications		
Prep Time	8:30 AM to 9:00 AM	Sundown Room in Student Center
Test Time	9:00 AM to 9:30 AM	Sundown Room in Student Center
Verification		Technology Center 205
Computer Applications		
Set-up	8:30 AM to 9:30 AM	Technology Center 106
Prep and Test Time	9:30 AM to 10:30 AM	Technology Center 106
Verification		Technology Center 106
Computer Science		
Written Test	1:00 PM to 2:00 PM	Administration 155
Set-Up	2:30 PM to 3:00 PM	
Hands on Test	3:00 PM to 5:30 PM	Administration 155, 156, 150, 149
Verification		Administration 155
Current Issues & Events		
Prep Time	8:00 AM to 8:30 AM	Student Services 101 & 102
Test Time	8:30 AM to 9:30 AM	Student Services 101 & 102
Verification		Administration 129
Journalism		
Copy Editing	10:00 AM to 10:30 AM	Founders Room in Student Center
News Writing	10:30 AM to 11:30 AM	Founders Room in Student Center
Feature Writing	11:30 AM to 1:00 PM	Founders Room in Student Center
Editorial Writing	1:00 PM to 2:00 PM	Founders Room in Student Center
Headline Writing	2:00 PM to 3:00 PM	Founders Room in Student Center
Verification		Cotton Room
Informative Speaking		
Contest Assembly Room	10:15 AM	Science 188
Preliminaries	10:30 AM to 1:00 PM	Science 182, 181, 192
Finals	3:00 PM to 5:00 PM	Science 192
Preparation Room		Science 122
Verification		Science 188
Lincoln / Douglas Debate		
Roll Call	7:15 AM	Science 149
Preliminaries	7:30 AM to 10:30 AM	Science 151, 150, 149, 142, 143, 141, 137
Finals	1:00 PM to 3:00 PM	Science 149
Verification		Science 149
Literary Criticism		
Prep Time	3:00 PM to 3:30 PM	Administration 140
Test Time	3:30 PM to 5:00 PM	Administration 140
Verification		Administration 140
Mathematics		
Prep and Test Time	2:00 PM to 3:00 PM	Sundown Room in Student Center
Verification		Sundown Room in Student Center

Number Sense

Prep and Test Time	7:30 AM to 8:00 AM	Sundown Room in Student Center
Verification		Technology Center 205

Persuasive Speaking

Contest Assembly Room	10:15 AM	Science 113
Preliminaries	10:30 AM to 1:00 PM	Science 112, 118, 119
Finals	3:00 PM to 5:00 PM	Science 119
Preparation Room		Science 122
Verification		Science 119

Poetry Interpretation (Documentation must be submitted immediately following district contests)

Contest Assembly Room	7:15 AM	Science 188
Preliminaries	7:30 AM to 10:30 AM	Science 126, 182, 189, 181, 179,192
Finals	1:00 PM to 3:00 PM	Science 188
Verification		Science 188

Prose Interpretation (Documentation must be submitted immediately following district contests)

Contest Assembly Room	7:15 AM	Science 113
Preliminaries	7:30 AM to 10:30 AM	Science 112, 118, 101, 113, 119
Finals	1:00 PM to 3:00 PM	Science 113
Verification		Science113

Ready Writing

Set-up	7:00 AM to 7:30 AM	Technology Center 103
Prep Time	7:30 AM to 8:00 AM	Technology Center 103
Test Time	8:00 AM to 10:00 AM	Technology Center 103
Verification		Technology Center 103

Science

Prep Time	10:30 AM to 11:00 AM	Sundown Room in Student Center
Test Time	11:00 AM to 1:00 PM	Sundown Room in Student Center
Verification		Science 62

Social Studies

Prep Time	1:00 PM to 1:30 PM	Student Services 101 & 102
Test Time	1:30 PM to 3:00 PM	Student Services 101 & 102
Verification		Student Services 101

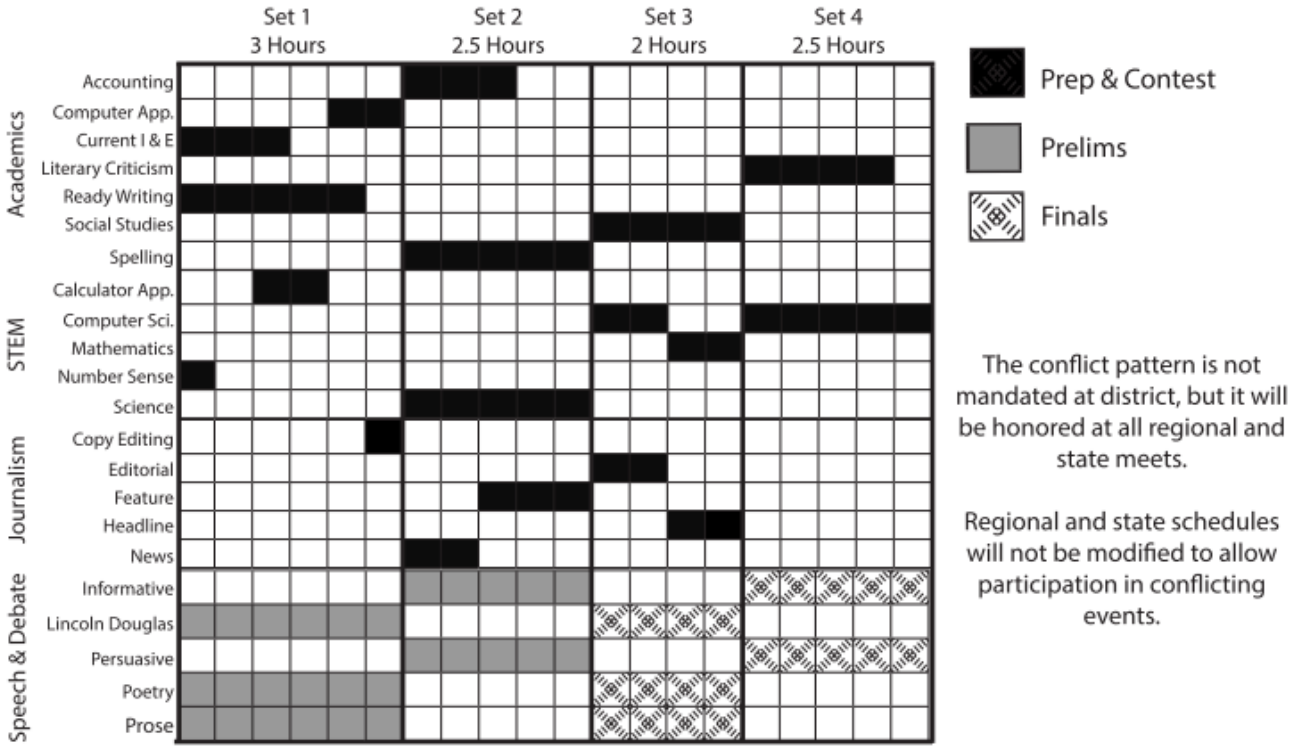
Spelling and Vocabulary

Prep Time	10:30 AM to 11:00 AM	Administration 140
Test Time	11:00 AM to 1:00 PM	Administration 140
Verification		Administration 129

Set-up time is not considered a conflict with other events. Consult the Conflict Pattern for complete details.

2021-2022

Academic Conflict Pattern



The conflict pattern is not mandated at district, but it will be honored at all regional and state meets.

Regional and state schedules will not be modified to allow participation in conflicting events.

SET 1
3 hours

The following events may begin at the same time: Prose, Poetry, Lincoln-Douglas Debate, Ready Writing*, Computer Applications* and Current Issues & Events. Calculator Applications, Number Sense and Computer Applications may not be held at the same time. Students may also participate in both Current Issues & Events and Computer Applications so long as they are set up and do not delay the start of the Computer Applications contest. Number Sense and Calculator Applications conflict with Current Issues & Events, ready writing, prose/poetry interpretation and Lincoln-Douglas debate. Ready Writing and Copy Editing may not be scheduled at same time. Computer Applications and Copy Editing may be held at same time.

SET 2
2.5 hours

The following events may begin at the same time: Informative Speaking, Persuasive Speaking, Spelling & Vocabulary, Science and Accounting. News Writing* and Feature Writing* may not be held at the same time. Note: Informative and Persuasive Speaking finals and Computer Science Programming may conflict.

SET 3
2 hours

The following events may be held at the same time: Mathematics, Social Studies, Prose, Poetry and Lincoln-Douglas Debate. Editorial Writing* and Headline Writing may not be held at the same time. Computer Science and Mathematics shall not be held at the same time.

SET 4
2.5 hours

The following events may begin at the same time: Informative Speaking finals, Persuasive Speaking finals, Literary Criticism and Computer Science Programming**. Programming is administered at all levels of competition – district, regional and state.

*- Events utilizing computers (Computer Applications, Editorial, Feature, News, and Ready Writing) must have at least 30 additional minutes earlier than indicated on the chart to set-up equipment. The contestant is not required to be present for equipment set-up.

** – The 2.5 hour block indicated for Computer Science hands-on programming allows 30 minutes for roll call, preliminary announcements and the "dry run" practice problem, followed by a full two hours for the actual contest. NOTE: Teams must also have at least 30 additional minutes earlier in the day to set up equipment. The equipment set up may take place at any point during the contest day; all team members are not required to be present for equipment set up.

Boys and Girls Golf Tournaments

Monday and Tuesday, April 15-16, 2024

Golf Tournament Entry Fees - Schools WILL NOT be required to pay any tournament fees on site at the golf course. See schedule of fees.

- Boys & Girls Coaches will meet at Reese Golf Center, Sunday night, April 14, 2024, at 6:00 PM.

- **Boys – Meadowbrook Golf Course,** Competitions begin at 8:30 AM Monday & Tuesday with assigned tee times. Players **MUST** check in 15 minutes prior to tee time. Failure to be on tee box at assigned tee time **WILL** result in disqualification.
- **Girls – Reese Golf Center,** Competitions begin at 8:30AM with assigned tee times. Players **MUST** check in 15 minutes prior to tee time. Failure to be on tee box at assigned tee time **WILL** result in disqualification.
- Competition will be 36 holes of medal play with each contestant playing 18 holes each day.
- Pairings will be made and posted on the SPC ATHLETICS (www.spctexans.com) and SPC UIL website (www.southplainscollege.edu/uil/uil.php), www.spctexans.com on Saturday before the tournament.
- All players must have a golf bag.
- All players must wear proper shoes, either golf shoes with "soft spikes" or tennis shoes.
- Spectators will be allowed on the course but any advice or consultation with players is strictly prohibited and could result in disqualification.
- The use of video equipment must be approved by the tournament director prior to the start of the tournament.
- Practice rounds may be played in accordance with section 1260, subsection g, paragraph 7 of the UIL Constitution and Contest Rules. Tee time reservations must be made with the appropriate golf course and all applicable practice round fees must be paid directly to the golf course. Practice rounds may be played on Sunday before the tournament after 12:00 noon.

Boys	***Meadowbrook Golf Course***	***806-765-6679***	***Justin Brosius***	***601 Municipal Dr. Lubbock, TX 79403***
Girls	***Reese Golf Center***	***806-885-1247***	***Ramiro Rodriquez***	***1406 Quitsna Ave. Lubbock, TX 79416***

Tournament range balls will be furnished free the 2 days of the tournament.

One golf cart per school will be furnished the 2 days of the tournament. **Additional carts** for coaches and/or spectators may be available at the golf course and are at the expense of the individual renting them and due at the time of rental.

Trail Carts Fee (MUST BE PAID PRIOR TO UNLOADING CART) and are the responsibility of the user. Please check with the pro shop for course specific information.

Please e-mail entries to Jordan Irvine, jirvine@southplainscollege.edu.

Boys and Girls Tennis Tournaments
Wednesday and Thursday, May 8-9, 2024

1) The Boys' and Girls' Tennis Tournament will be held at the South Plains College Tennis Courts.

2) Players and coaches should report by 8:30 AM. The tournament starts at 9:00 AM.

3) Each entry (singles and doubles) will provide one new container of unopened US Open Wilson approved yellow vacuum-packed tennis balls.

4) All matches will be best two out of three sets. Regular advantage scoring will be used.A standard 12-point tie breaker will be used in all sets.

5) Only tournament officials and assigned players are allowed within the fenced court area. Coaches will be allowed onto the two interior courts during a change-over if they do not disturb play on the adjacent courts.

6) There will be a ten-minute waiting period for a player not present when assigned to play. After ten minutes the absent player will be disqualified.

7) In the event of rain, coaches should meet at 8:30 AM in the Texan Dome.

8) Tournament packets may be picked up at the tournament site prior to your assigned match.

9) Brackets will be drawn on Tuesday, May 7, 2024 at the Tennis Coaches Meeting beginning at 7:00 PM in the Founders Room in the Student Center on the SPC Campus. No phone calls concerning the draw will be accepted before this time.

Boys and Girls Track and Field Meet
Friday & Saturday, April 19-20, 2024

Rules for the Meet

1. Athletes will not be allowed on the track with spikeslonger than 1/4 inch. The clerk of the course will check all shoes before each race.

2. The rings for shot and discus are concrete and require rubber-sole shoes. The shot put and the discus will be a 34.92 degree sector.

3. Per UIL rules the 800, 1600, and 3200 will utilize a 2 alley start with the competitors split between the inner and outer half of the track. In what is essentiallya double waterfall start, athletes will remain in their half of the track for the first curve then break at the pole.

4. Dressing and shower facilities will not be available atthe track.

5. Regional Directors will not accept results from the Area Meets after 5:00 PM (cst) on April 15. All changes of substitutions must be made by April 17 at 5:00 PM (cst).

6. The South Plains College Track will not be available prior to 5:00 p.m. daily the week of the track meet. After 5:00 it is open to the public.

7. Information Packets may be picked up at the SPC Track Team Room beginning at 5:00 PM on Thursday before the meet.

8. All contestants must have their discus and shot weighed and inspected at the west end of the stadium prior to competition.

9. If a Regional Meet qualifier (top four from Area Meet) is unable to compete at the Regional Meet, the coach of the student not competing should notify the Area Director. The Area Director will notify the coach of the next highest finisher from the Area Meet and the Regional Meet Director of the change. Substitutions WILL NOT be accepted from coaches at individual schools.

10. Admission to the meet will be $5 for students (for two-day pass) and $10 for adults per day. Adult two-day passes may be purchased for $15.

11. Coaches will be given three passes per team in their packet. Athletes will use their numbers for admission.

12. No video equipment for instant replay, radios, taperecorders, phones, or CD’s may be brought onto the field of competition. Video may be used by coaches, but it must remain in the coach's area.

13. **One coach** per school will be allowed in a coaching box on the infield during field events. Coaches must remain within the box or will be asked to leave the infield for the remainder of theChampionships. No non-competing athletes are allowed anywhere within the track area.

14. Fully automatic photo timing will be used.

15. Preliminary heats will be divided based on qualifying times, lanes will be randomly drawn. Top 2finishers in each heat and the next 4 fastest times will advance to finals. Eight will be taken to finals in all field events.

16. All lead track officials are USATF certified.

17. All area results must be sent to SPC in Hy-Tekformat. To purchase, go to www.hy-tekltd.com

18. Media must be credentialed by contacting JordanIrvine prior to event beginning.

19. A sincerity fee of $50 will be charged for all protests. If a protest is successful, it will be returned. If not, it will be added to the receipts of the meet. The fee must be paid in cash at the time of the protest.

2024 UIL Boys & Girls Track and Field Meet Schedule
Contested at South Plains College Track

Friday, April 19, 2024

Field Events	**Boys**	**Girls**
9:00 AM	Long Jump	High Jump
11:30 AM	Discus, Pole Vault	Shot put, Long Jump

Running Preliminaries: Girls then Boys

9:00 AM	3200 Finals
2:30 PM	4x100m Relay
3:00 PM	110m Hurdles
3:15 PM	100m Hurdles
3:30 PM	100 Meters
3:45 PM	4x200m Relay
4:05 PM	400 Meters
4:25 PM	300m Hurdles
4:45 PM	200 Meters
5:00 PM	4x400m Relay

Saturday, April 20, 2024

Field Events	**Boys**	**Girls**
9:00 AM	High Jump	Triple Jump
11:30 AM	Triple Jump, Shot put	Discus, Pole Vault

Running Finals: Girls then Boys

2:30 PM	4x100m Relay
2:40 PM	800 Meters (Final Only)
2:50 PM	110m Hurdles
3:00 PM	100m Hurdles
3:10 PM	100 Meters
3:20 PM	4x200m Relay
3:30 PM	400 Meters
3:45 PM	300 Hurdles
4:00 PM	200 Meters
4:10 PM	1600 Meters
4:25 PM	4x400m Relay

SPC Track will be available from 1:00-2:00 PM each day for relay handoffs.
800m will be contested as a final only on Saturday

2024 Region 1-1A Track & Field ChampionshipsEntry Information for Coaches

**All District/Area Meet Directors and Coaches of qualified athletes should read this carefully. A copy of thisinformation should be given to coaches of all qualifiers.

ENTRY PROCEDURES:

1. a. District/Area meet directors must send area results to the SPC track office: Area Meet Directors MUST send a complete set of results from your district meet to the SPC Track Office so that they arrive in the SPC Track Office by Noon, Monday, April 15, 2024. Fax or emailed copies are permissible. These results are to be sent DIRECTLY to the SPC Track Office, NOT to the Regional Athletic Director or the Regional Director. Ensure time/distance/height and finishing place for the area meet are included in the results. See the appropriate address andfax number of meet director on the final page of these instructions.

b. Coaches of qualifying athletes must enter their athletes on the direct athletics meet entry website. The coachof each qualifying athlete **MUST** enter their athlete(s) in the appropriate event(s) on the web-based meet
entry service DirectAthletics.com no later than Monday, April 15 at 8:00 pm. Coaches **must enter athletes'performances from Area meets for seeding purposes**. See the attached instructions for use of the Direct Athletics entry service. Failure to follow correct entry procedure may cause disqualification of entries!

2. Qualifiers who cannot compete: A coach who has a qualifier who cannot compete in the region meet MUST contact THE DIRECTOR OF HIS/HER AREA MEET no later than Wednesday, April 17 before noon. It is alsothe responsibility of this coach to contact the coach of the next alternate and inform them of the open position.

3. Alternates who move into qualifying positions: Coaches of alternates who have been moved up to qualifying positions must call the director of the area meet to declare that their athlete will compete. The meet director willenter confirmed alternates after the final entry confirmation by district/area meet directors.

4. Final entry confirmation procedures: the director of the area meet must contact the SPC Track Office prior to noon on Wednesday, April 17 to make final declarations of all entries from your district/area. This contact may be made through email or phone call. Any changes in qualifiers on the official entry list will be made at this time. Individual coaches of alternates may not call in changes. Changes can only be made by the area meet director. It is the coach's responsibility to inform the area meet director of any changes due to ineligibility, injury, etc. It is the area meet directors' responsibility to report all changes from yourarea to the SPC track office on Wednesday, April 17 before noon. It is the meet director's responsibility to add confirmed alternates to the entry list after this confirmation process. No changes will be accepted except at this call-in time!

5. There will be no changes made on meet day because of someone's failure to notify the area meet director of achange or due to the area meet director's failure to notify or send in area results to the SPC Track Office. All correspondence concerning the Region 1-1A Track & Field Meet needs to be sent directly to the SPC Track Office.

6. A copy of this information should be given to coaches of all qualifiers by the District Meet Director after the district meet.

How to Submit Entries - Track & Field

STEP 1 - Accessing your direct athletics account Each coach must have a Direct Athletics username and pass-word for his/her team. If you don't know your username and password, You must register. You will use the same account to enter all meets run through Direct Athletics.

**NOTE ABOUT MEN'S AND WOMEN'S ACCOUNTS: You control only one gender at time, so you will complete the below steps for your Men, and then switch to your Women's team and repeat the process (or viceversa). The team you are controlling is listed on the blue navigation bar across the top of your account, for ex-ample:

Sport: Track & Field Team: Guilford (M)
This indicates that you are controlling the Guilford MEN'S team (M=MEN). To switch to your Women's team,you would select "Guilford (W)".

STEP 2--Setting Up Your Online Roster
Before entering an athlete into a meet, you must add all attending athletes to your roster. If an athlete is already on your roster (from previous seasons or meets) you do not need to add him/her again. 1) Upon logging in, clickthe TEAM tab. (New users will automatically be in the TEAM module)

2) If you have used Direct Athletics before, you will see your existing athletes on your roster. New Users shouldclick the green "Add Athletes" link.

3) Click the green "Add Athletes" link under the Team Roster header. Select an approximate number of athletesyou would like to add (you can add more at any time).

4) Enter your athletes' First Name, Last Name, and School Year and click "Submit".

5) You may add, edit or delete athletes on your Team Roster at any time by clicking the TEAM tab. To add athletes, click the green "Add Athletes" link at any time. To delete or edit athletes, check the box to the left of eachathlete(s) and then click the red "Delete Selected" link or the blue "Edit Selected" link respectively.

STEP 3--Submitting Online Meet Entries; Once your athletes are added to your roster, you must submit your entries. 1) In the HOME tab (under Upcoming Meets) or in the SCHEDULE tab, click the green Register buttonnext to the meet you wish to enter.
2) If prompted, choose an entry method. We HIGHLY Recommend using the NEW, "Enter by Athlete" method.
3) Follow onscreen instructions for submitting your entries. You will see a running tally of your entries on theright side of your screen.
4) When you are finished with your entries, click the "Finish" link.
5) You will see a list of your current, submitted entries. Click the appropriate link to receive an EMAIL confirmation or a PRINTABLE confirmation.
6) To edit your existing entries, click the blue Edit Entries button next to the meet name on your UpcomingMeets or complete Schedule.

FOR HELP AND USER GUIDE:
http://www.directathletics.com/help.html#

Attention All Athletic Directors, Coaches, Area Directors, and anyone else involved with the Area Meet:

For South Plains College to provide a smooth Championship experience for your teams at the Region1-1A track meet, there are certain things that must be done, beginning at the Area Meet.

1. Hy-Tek Track and Field Meet Manager Software MUST be used. If you do not have this software, you may purchase it at http://www.hy-tekltd.com/track/winmm/index.html. This is the only software that may be used and typed entries will not be accepted! Various schools through the Region have the software and there arealso timing companies that may be hired to provide the service.

2. Once you have the Hy-Tek software, it is required that you format and set-up the meet according to thestandard explicitly implied by the UIL. Now that there are two divisions in 1A, it is up to the area director/ area meet coordinator to ensure the meets are setup correctly. It is up to each area to know which teams are classified Division 1. To properly label the divisions in the area meet, follow the steps below:

    a. On the home page, click Set-Up (top menu bar, second option from left)
    b. On the Set-Up menu, click Division/Region Names
    c. On the Division/Region Names menu, click Divisions
    d. On the Divisions menu, there will be columns to declare your divisions
    i. Division 1 should use Code 1A and Division Name 1A

3. In the Events menu, you must set up the meet in order and with the specific event numbers mandated bythe UIL and associate them with the division in which you compete.

    a. Division 1 will use event numbers 101-134 (see attachment)

4. Date Entry Check List:

    a. Please check that all athlete names are spelled correctly with correct capitalization (ex. John Doeis correct…NOT JOHN DOE or john doe).
    b. The "year in school" should be included for each athlete in the following format :09 for 9thgrade, 10 for 10th grade, 11 for 11th grade and 12 for 12th grade.
    c. Relay team members and any alternates (maximum of 6 names) must be included in the database. All names should be entered at the regional level.
    d. The use of relay cards for final declaration is highly recommended.
    e. Input names of the relay team members under each relay, including the relay alternates.
    f. MUST run an entry list report before prelims and finals to determine if any event limitations exist for an athlete.

5. The proper school codes, as required by the UIL, must also be used. The proper school codes for yourarea schools may be found at http://www.uiltexas.org/files/athletics/track-field-codes.pdf

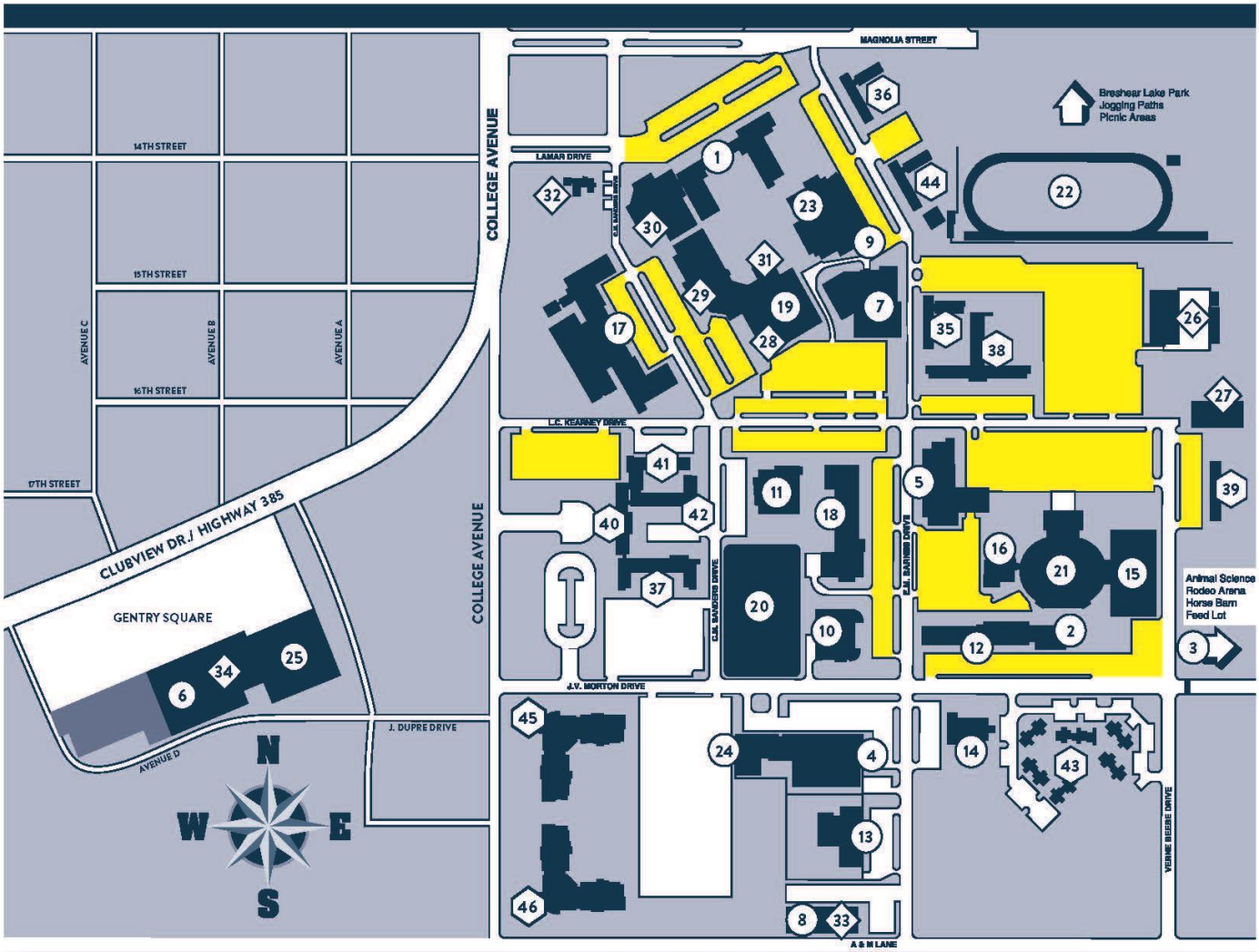
    a. The school codes must be used for the Hy-Tek program to work properly. The school code and school name must be identical to the UIL list. Do not put "HS" or "High School" after the school names. The Hy-Tek program does not identify the school unless both of these items are typed correctly.

UIL Mandated Hy-Tek Event Codes

1A Codes – Division 1 (1A)
101 Women 3200 Meter Run 1A
102 Men 3200 Meter Run 1A
103 Women 4x100 Meter Relay 1A
104 Men 4x100 Meter Relay 1A
105 Women 800 Meter Run 1A
106 Men 800 Meter Run 1A
107 Women 100 Meter Hurdles 1A
108 Men 110 Meter Hurdles 1A
109 Women 100 Meter Dash 1A
110 Men 100 Meter Dash 1A
111 Women 4x200 Meter Relay 1A
112 Men 4x200 Meter Relay 1A
113 Women 400 Meter Dash 1A
114 Men 400 Meter Dash 1A
115 Women 300 Meter Hurdles 1A
116 Men 300 Meter Hurdles 1A
117 Women 200 Meter Dash 1A
118 Men 200 Meter Dash 1A
119 Women 1600 Meter Run 1A
120 Men 1600 Meter Run 1A
121 Women 4x400 Meter Relay 1A
122 Men 4x400 Meter Relay 1A
123 Women Discus Throw 1A
124 Men Discus Throw 1A
125 Women High Jump 1A
126 Men High Jump 1A
127 Women Long Jump 1A
128 Men Long Jump 1A
129 Women Pole Vault 1A
130 Men Pole Vault 1A
131 Women Shot Put 1A
132 Men Shot Put 1A
133 Women Triple Jump 1A
134 Men Triple Jump 1A

**It is required that you set up your meet using these event codes. Entries cannot and will not be accepted bySouth Plains College (Region 1-1A) in any other format.

LEVELLAND CAMPUS MAP



KEY TO CAMPUS BUILDINGS

● INSTRUCTIONAL BUILDINGS

1. Administration Building (AD)
2. Agriculture Building (AG)
3. Animal Science Center (ARENA)
4. Auto - Diesel Shop (DSHOP)
5. Communications/English Building (CM)
6. Cosmetology (COSBL)
7. Creative Arts Building (CB)
8. Industrial Manufacturing/Emerging Technologies (IMET)
9. Christine Devitt Fine Arts Center (FA)
10. Law Enforcement Building (LE)
11. Library (LIB), STAR Center and Upward Bound (3rd Floor)
12. Math and Engineering Building (M)
13. Metals Technology Building (MT)
14. Natatorium (NAT)
15. Physical Education Building (PE)
16. Racquetball Courts
17. Science Building (S)
18. Technical Arts Center (TA)
19. Technology Center (TC)
20. Tennis Courts
21. Texan Dome (DOME)
22. Texan Track
23. Helen Devitt Jones Theatre for the Performing Arts (STAGE)
24. Welding Technology Building (WT)
25. Center for Allied Health Education (AH)

◆ NON-INSTRUCTIONAL BUILDINGS

26. Maintenance Building
27. Maintenance Warehouse
28. Student Health & Wellness
29. Student Center
30. Student Services Building (SS)
31. Texan Hall
32. Visitors Center
33. Development and Alumni Relations Office
34. Physical Plant Storage

⬢ RESIDENCE HALLS

35. Forrest Hall
36. Frazier Hall
37. Gillespie Hall
38. Lamar Hall
39. Magee Hall
40. Marvin Baker Center
41. N. Sue Spencer Hall
42. S. Sue Spencer Hall
43. Smallwood Apartments
44. Stroud Hall
45. Nathan Tubb Hall
46. Earl and June Gerstenberger Hall

TRACK MEET PARKING

Rev. 06/18

SOUTH PLAINS COLLEGE
PREPARE YOURSELF